



PO 3536
Sherwood Park, AB T8H 2T4
Phone 780-467-9412
www.sherwoodparkcurling.com
shpkurlingclub@gmail.com

199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

DRAFT BOARD MEETING MINUTES

Sunday, March 5, 2017
4:00 PM, SPCC Meeting Room

1. Call to Order

President Ralph Maclean called the meeting to order at 4:02 P.M.

Name	Position
In attendance:	
Ralph Maclean	President
Barry Wagg	Past-President
Greg Empson	Vice-President
Allison McKinnon	Secretary
Heather Nedohin	SPCC Business Manager
Mel Schaufele	Bookkeeper
Cheryl McTurk	Wednesday Ladies League Representative
Bonnie Schmidt	Thursday Ladies League Representative
Ron Michaud	Director at Large
Karla Satchwell	Sunday Open League Representative
Lesley Stafiniak	Director at Large
Vern Schmidt	Tuesday Men's League Representative
Blair Horn	Friday Night Mixed Representative
Rodney Yaremchuk	Director at Large
Regrets:	
Guy Algot	Bonspiel Coordinator
Cliff Bezaire	Saturday Night League Representative
Dianne Loesch Fika	Director at Large
Dave Kozyra	Senior Mixed Curling League Representative
Cheryl Miles	Treasurer
Don Steinbach	Director at Large
Faye Steinbach	Director at Large

2. Approval of Agenda

The draft Agenda circulated in advance of the meeting was approved as circulated.

3. Review of Board Meeting Minutes, January 29, 2017

The draft Minutes of the Board Meeting held on January 29, 2017 were approved as circulated.

4. Reports

4.1 Ice Tech Report (also see Item 6.1)

Mike Brodeur, Ice Technician, submitted a report on March 1, 2017 which was circulated in advance of the Board meeting. The report was accepted as information.

R. Maclean spoke to issues of ice quality and safety arising from the quality of City water used for flooding the ice in 2017-2018. Installation of a reverse osmosis system is a solution to these problems. Two quotes for the supply, installation and maintenance of a reverse osmosis filtration system have been received to date; additional competitive quotes may be considered. Potential grant funding to cover the cost of a reverse osmosis system will be explored by the SPCC Business Manager and members of the Executive Committee. A recommendation on purchase of a reverse osmosis filtration system will be brought forward to a future Board meeting.

4.2 Financial Report

A draft SPCC Financial Report/ Income Statement for the period June 1, 2016 to February 28, 2017 was circulated in advance of the meeting. Detailed statements on revenue and expenses for bonspiels held by the SPCC during the 2016-2017 season were also tabled as information. As of February 28, 2017, a total of \$127,745.95 is reported as net income.

M. Schaufele, SPCC Bookkeeper, presented the Income Statement and responded to questions raised on specific line items. It was clarified that the Income Statement does not show revenue from Grant funds, currently invested in a Guaranteed Income Certificate (GIC). Explanatory notes for line items may be helpful to clarify this and future financial reports to the Board.

A draft Budget for 2017-2018 is under development. A meeting of the SPCC Board is to be held on Wednesday, April 19, 2017 for budget discussions and approval.

4.3 League Updates

- 4.3.1 Thursday Ladies – B. Schmidt. All is going well within the League. No issues to report.
- 4.3.2 Thursday Men's – R. Michaud. All is going well as the end of the season is approaching. No issues to report.
- 4.3.3 Friday Mixed – B. Horn. Social activities within the League are well-received and enjoyed by league curlers. No issues to report.
- 4.3.4 Tuesday Men's League – V. Schmidt. One team dropped out this season and was replaced by a team of Junior curlers recommended by H. Nedohin. Two teams are interested in moving to the Thursday men's league for the 2017-2018 season. There is a waitlist of 7 teams for the Tuesday Men's League, and 5 teams are wait listed for the Thursday Men's League.
The possibility of adding a new Men's league on Wednesday evenings, with a start time following the Wednesday Ladies league games, was then raised for discussion by V. Schmidt. H. Nedohin said it may be possible to adjust the timing of the Juniors' after school games on Wednesdays, so that the Wednesday Ladies games could start earlier, possibly at 6:15 PM, and a new Men's league could start playing about 8:30 PM, after the ice is prepared. As a next step, H. Nedohin is to discuss with the Ice Technician the feasibility of adding a new league and additional ice maintenance requirements for the Wednesday schedule of league curling. Interest in playing in a new Wednesday night league among Men's teams currently wait-listed with the SPCC for Tuesday night or

Thursday night needs to be determined. Support for an earlier start time for the Wednesday Ladies league also needs to be determined among members of this league.

4.3.5 Wednesday Ladies League. C. McTurk. All is going well in the league; league windup is planned for after March 15th.

4.3.6 Senior Mixed Curling League. See SPCC Business Manager's report.

President Ralph Maclean thanked the league representatives for their leadership and work during the past year which has contributed to the success of each league and the SPCC overall.

4.4 Business Manager's Report

H. Nedohin presented her report, updated as of March 5, and circulated in advance of the meeting. See report. Highlights presented included:

- Staff Achievements and Development. The SPCC has "great staff" who continue to develop in their roles and as a team. Sarah Brown as the head instructor for the learn to curl programs is doing an excellent job, learning instructional techniques from Heather and developing her skills as an instructor.
- Increase in the profile and utilization of the SPCC as a facility of choice for corporate events, practice ice, learn to curl programs, and league curling. B. Wagg, G. Algot and H. Nedohin are to plan the 2017-2018 Schedule of Events.
- Junior Plus program has 24 kids participating with a strong focus on development of technical skills.
- Learn to Curl programs for school groups. The Learn to Curl programs developed and delivered by Heather and Sarah have expanded in scope, reach, partnerships and impact during the 2016-2017 season, and attracted the attention of Curling Canada, the Alberta Federation of Curling, NACA, and an increasing number of schools and communities. Curling Canada has expressed interest in documenting the instructional approaches used by Heather and Sarah for school age children, as a 'best practices' standard for quality instruction of school age children learning the sport of curling. Federation Gas Co-op has sponsored the SPCC Learn to Curl programs in the communities of Castor, Vermilion and Warburg, Alberta. Sponsorship includes support for purchase of equipment from the SPCC, a financial benefit to the Club, used for curling instruction of school groups in these communities. The SPCC is also benefiting from the increased positive profile for the Club, and by development of staff skills and confidence as curling instructors.
- Travellers Bonspiel – There are 20 Ladies' teams and 26 Men's teams who will be participating in the Travellers' Bonspiel scheduled for Thursday, March 23 to Sunday, March 26, 2017. There will be 190 people to be served at the banquet, from the 46 teams. Ticket sellers for 50/50 tickets are needed, with proceeds to support Junior curling at the SPCC. It was suggested that the parents of Junior curlers be approached to sell 50/ 50 tickets. For a raffle draw, a curling shirt signed by Joanne Courtney (Second with Team Canada) will be offered as a prize. Volunteer help is needed!
- Club Championship Playoffs. Ron Michaud has done a lot of work to get the Championship playoff draw schedule on Scoreix. Lesley Stafiniak volunteered to input information to the Scoreix system for the Championship playoff games. She also offered to put pictures of the Championship playoff teams on the SPCC website.
- New SPCC software. See Item 5.1.

5. Old Business

5.1. Curling Club Software

An update on testing of the new Curling Club software was provided by H. Nedohin and L. Stafiniak. League representatives will be requested to test the system. The new system is designed to capture and provide profiles of each individual curler, the league in which he/ she is registered, schedule of games, and other data. B. Schmidt asked about the software's ability to record 2, 1, 0 for win, tie, or loss of a game; it is essential that the software can provide this, as it is replacing the Scoreix software now used to track this information.

B. Schmidt noted that a motion to approve the Curling Club software as the software of choice for the SPCC has not yet been made by the Board. It was MOVED by L. Stefiniak, SECONDED by B. Schmidt, that the SPCC accept and implement the Curling Club software for the 2017-2018 season. Motion was CARRIED.

April 21, 2017 is the intended "go live" date for the new online registration system. Prior to that, on April 1, information on the transition to the Curling Club software will be provided to SPCC members attending Championship Day events. B. Schmidt said that there may be an issue in registration of senior curlers who do not have a computer or email address. SPCC staff will provide support to these curlers so that their names and league registrations are recorded in the new system. More information on the new online registration system will be communicated to all SPCC curlers through the SPCC website.

It was clarified that the new online registration of individual curlers will not affect current processes for the payment of league fees from curling teams, or for payment of league fees by individual curlers participating in the Senior Mixed Curling League.

5.2 Volunteer Appreciation Event

H. Nedohin reported there is a meeting on March 6 to plan the Volunteer Appreciation event. The theme is "April Fools", as the event is on April Fool's Day, April 1.

5.3 Rock Handles

B. Horn provided an update on the status of the work of the Committee, and tabled copies of the draft Nomination/ Application form for a rock handle award. Nominations have been received for the award, and there may be up to 6 individuals who are eligible to have a rock handle named for them this year. R. Maclean noted that the criteria for awarding a rock handle needs to be approved by the Board. MOVED by R. Maclean, SECONDED by B. Horn that the SPCC accept the criteria for selection of Rock Handle nominees, but not limit the number of rock handles awarded to two people in any given year. Motion was CARRIED.

It was agreed that the final decision on selection of recipients of a rock handle is to be made by the Rock Handle Committee. A discussion was then held on options for presentation of the rock handles, once the recipients are selected by the committee. A tentative plan is for the announcement of the Rock Handle recipients to be made on Championship Day, by the President. If the rock handles are not ready by that day (April 1, 2017), then a ceremonial rock toss could be arranged for the beginning of league play in the fall of 2017. Information and pictures on the Rock Handle awards and honoured

Rock Handle recipients will be publicised on the SPCC website. President Maclean thanked the members of the Rock Handle committee for their work on this project.

6. New Business

6.1. Curling Ice Sheet Roller System

A proposal has been received from Blue Diamond Equipment Innovations Inc. for the design, construction and installation of curling sheet liner roller system. The total proposed expense for this item is \$5,502.00, including GST. This proposal was circulated in advance of the meeting. MOVED by G. Empson, SECONDED by B. Schmidt, that the Sherwood Park Curling Club accept the proposal from Blue Diamond Equipment Innovations Inc. for the design, construction and installation of an Ice Sheet Roller System, at a purchase price of \$5,502.00, including GST. Motion was CARRIED.

6.2 Travellers Playoff Format Change

As information, B. Wagg identified issues with the lack of firm deadline for registration of team entries for the Travellers Northern playoffs, and with the scheduling of playoff games for this curling competition. A firm deadline date in mid-November for registration of entries for the Travellers playoffs, and a set playoff date, are necessary. B. Wagg and H. Nedohin are to set the registration and playoff dates, and inform the Travellers and NACA of this decision.

6.3 Sunday Open Playoff Format Change

R. Maclean advised that team composition for the Sunday Open League has changed, and that an issue has arisen as to whether mixed teams and open teams (composed of all men, or composed of all women) from this league are eligible to qualify for the SPCC Club Championships for mixed teams, for women's teams, and/ or for men's teams. Following discussion, it was agreed that the Sunday Open League have a league-specific Sunday Open Championship, and not advance to the Club Championship level.

MOVED by G. Empson, SECONDED by K. Satchwell, that effective next year, teams from the Sunday Open League will no longer advance to the Mixed League Club play downs, but instead the League (and any other future open leagues) will have their own playoff during Championship week. Motion was CARRIED. A broader discussion then ensued on the playoff format for other leagues, and eligibility of teams across leagues to qualify for Club Championships. No consensus was reached on the specific issue that the Board may need to consider at a future meeting.

6.4 Registration Timelines for the 2017-2018 Season

For teams intending to curl at the SPCC in 2017-2018, **June 15, 2017** is the deadline for teams to "hold their spot" within their league. **August 11, 2017** is the deadline for full payment of league fees.

7. Next Meeting Date

A Board Meeting to discuss and approve the 2017-2018 Budget is scheduled for Wednesday, April 19, 2017 at 6:00 PM in the SPCC meeting room.

8. Adjournment

There being no further business, President Maclean adjourned the meeting at 6:15 PM.

Respectfully submitted, Allison McKinnon – Secretary.