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199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

**SHERWOOD PARK CURLING CLUB  
BOARD MEETING MINUTES (DRAFT)**

November 6, 2022  
4:00 - 5:30 PM, ONLINE

Name	Position
<b>In attendance:</b>	
Rodney Yaremchuk	President
Gerry Salm	President-Elect
Jody Zacharkiw	Secretary
Heather Nedohin	SPCC Manager
Mary Plester	Monday Seniors League Representative
Jen Forbes	Monday Night Doubles Representative
Pat Schryver	Tuesday Mens League Representative
Ashley Kalk	Wednesday Ladies League Representative
Rita Clark	Thursday Ladies League Representative
Vern Schmidt	Thursday Men's League Representative
Blair Horn	Friday Night Mixed Representative
Doug Kroetsch	Director at Large
Michael Semeniuk	Director at Large
Herb Herder	Director at Large
Irene Kroetsch	Director at Large
Lynn Penner	Director at Large
<b>Regrets:</b>	
Donna Dosman	Past-President
Dee Matishak	Treasurer
Angela De Wolfe	Sunday Open League Representative
Guy Algot	Monday Mixed League Representative
Pauline Erickson	Tuesday Ladies League Representative
Rick Komick	Seniors Mixed League Representative
Mel Schaufele	SPCC - Finance
Godfrey Huybregts	Director at Large

**1. Call to Order (President, Rodney Yaremchuk)**

Meeting was called to order at 4:01 pm.



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**2. Approval of Agenda - 5 mins**

**Motion** to approve the agenda with the removal of Financial update and Strathcona Cup update. Herb Herder moved. Gerry Salm seconded. Carried unanimously.

**3. Approval of Board Meeting Minutes, September 8, 2022 - 5 mins**

**Motion** to approve the minutes of Sept 8, 2022 as presented. Michael Semeniuk moved. Herb Herder seconded. Carried unanimously.

**4. Financial Update (Dee Matishak) - 5 mins**

(omitted as per #2 above)

**5. Reserve Fund Policy and Reserve Plan (Gerry Salm) - 20 mins**

As highlighted at the previous meeting, the essential change was the removal of the operational reserve fund. This fund was intended to cover June through August operating costs prior to “hold your spot”. With this revenue now being collected, those costs are covered and therefore the operational reserve fund is no longer required.

To recap, the contingency reserve is available to cover unexpected operational expenditures and the capital reserve is dedicated to pre-approved capital expenditures.

Herb inquired as to whether the previously created finance committee is still in place. With Covid, they have been at a standstill in the past couple years, but Gerry commented he would like to see this committee resume, with the intent to review the capital reserve fund and its uses while ensuring the Club is playing by the rules we have established. The Executive will offer an update at the next meeting.

**Motion** to accept the reserve policy as outlined, with the removal of the operational reserve fund and keeping the contingency and capital reserves funded. Michael Semeniuk moved. Vern Schmidt seconded. Carried unanimously.

Gerry presented the current projection for the capital reserve; spanning a 10 year overview with the inclusion of an asset list. The approved capital projects in progress are available for viewing (RO system, banner wall, lounge improvements) and outlines the impact on the reserve’s bottom line. The attached spreadsheet provides a projection of the anticipated future projects and effects seen if any of those are to proceed. Also included is a plan for replenishment of the funds. Casinos bring in approximately \$20,000 and we get them every 3 years typically, with the next in Q2 2024 (which will help fund the 2024-25 year). While there are no major events planned at present, we are hoping to host a big event and have kept a placeholder for it in our planning.



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Blair asked to clarify whether this plan reflects the shift away from the operating reserve fund. This is the case; the opening balance of \$153,000 includes the \$45,000 transferred from the closure of the operating reserve fund and reflects the current financial numbers.

Herb asked how this information can be accessed for further review and feedback. After discussion, it was determined the best procedure is for someone to make a request for the information to Heather and she can provide access accordingly.

6. **Strathcona Cup Update (Godfrey Huybregts)** - 5 mins  
(omitted as per #2 above)
  
7. **Managers Report (Heather Nedohin)** - 10 mins

-refer to attached-

Key highlights:

- things are really busy and going really well
- details are becoming finalized for the Men's spiel
- the January outdoor event was moved indoors and will be held in conjunction with Ardrossan and SCC clubs to promote and highlight all our facilities
- looking for a few key volunteer positions for the 60 yr anniversary celebration
- staffing is a small concern at present with new evening staff and Heather spending some extra time with them; meeting with someone new this week so hoping for some experienced additional admin support
- the ice team is doing well overall but might soon be losing Lane, which will be a hard person to replace
- note that anyone working with kids needs safesport, which is a hour long online course
- the Club is in need of more instructors for school groups
- note the playoffs and rules with inclusion of a casual spare fee, which is new to league rules (p3)



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**8. League Representative Updates - 30 min**

Rita - going well / Dec 15 Christmas party with Tuesday morning league is the plan

Blair - consideration that missing games for 2 weeks in a row is too big a gap / the lounge kitchen was short with only 1 chef so there was a backlog this past week, but otherwise overall positive lounge experience / Christmas celebration and charity TBD / there is a difference in speed on the second draws, but overall ice is good / looking forward to the upcoming flood

Ashley - overall positive / starting to plan Dec 14 gathering with a wine survivor type event being considered

Jen - no negative feedback / not much feedback pertaining to the lounge - but lots of juniors in that league so likely less utilization than other leagues / ice seems to be holding up / no Christmas event planned

Lynn - spoke about Tues ladies which is going well / terrific lounge turnout with the food and baking being well received

Michael - spoke about Friday seniors / adjusting to no dividers quite easily / traffic seems to have tapered off after games and nobody seems to be upset about the closure of the lounge on Friday afternoons / overall seems to be going well

Herb - spoke about Wednesday seniors / ice is good / soup and sandwiches has been well received

Vern - last week was seeing excessive curl but great comments otherwise about the ice / had feedback about wanting the dividers back, but there seems to be limited issues from people overall on this point (people getting used to it) / heard comments about the price of some beer jugs but now with specials like wings or nachos with the beer, prices seem to be better received

Pat - one person indicated the removal of barriers is a safety concern / overall people are happy with ice conditions and lounge service upstairs

**9. Other Roundtable Items - 10 mins**

Herb inquired as to the Strathcona Cup regarding volunteers, of which Vern indicated a need for some and they are also looking to fill a few spots on the ice to ensure a 32 team draw.

An observation was brought forth regarding inconsistent knowledge or cues of when the ice team has finished preparing the ice and people knowing they can step onto it. Lynn suggested revisiting the idea that players leave the score up and when it is removed people know the ice is ready for use.



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There is a need for a blade chiller, especially when all 8 sheets are being utilized and during bonspiels; as there is no place to rest the chiller with no dividers on the ice. This was an item for future approval included in the capital reserve with an estimated cost of \$10,000 for a new one. With the lounge improvements not proceeding (\$5,000 already approved) due to much higher costs than anticipated, funds are being diverted toward acquiring a refurbished blade chiller for about \$3,000.

**9. Next Meeting Date: ~~January 22, 2023 @ 6:30pm~~**

**10. Adjournment**

Meeting was adjourned at 5:22 pm.