



PO 3536
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199 GEORGIAN WAY GLEN ALLAN RECREATION COMPLEX

**SHERWOOD PARK CURLING CLUB
 BOARD MEETING AGENDA**

Apr 24, 2022

4:00 PM - 5:45 PM, ONLINE

Name Position
In attendance:
Donna Dosman President
Herb Herder Past-President
Rodney Yaremchuk President-Elect
Jody Zacharkiw Secretary
Dee Matishak Treasurer
Heather Nedohin SPCC Manager
Angela De Wolfe Sunday Open Representative
Mary Plester Monday Night Doubles Representative
Pauline Erickson Tuesday Ladies League Representative
Cathy Henbest (joined 4:03 pm) Wednesday Ladies League Representative
Rita Clark Thursday Afternoon Ladies Representative
<u>Marilyn Pickford Thursday Ladies League Representative</u> <u>Blair Horn Friday Night Mixed Representative</u> Rick Komick Seniors Mixed League Representative
<u>Bonnie Schmidt Seniors Mixed League Representative</u> <u>Diane Loesch Fika Director at Large</u> <u>Doug Kroetsch (left 5:20 pm) Director at Large</u>
Regrets: <u>Guy Algot Monday Mixed League Representative</u> <u>Pat Schryver Tuesday Mens League Representative</u> <u>Vern Schmidt Thursday Men's League Representative</u>

Ron Michaud Director at Large

Lynn Penner Director at Large



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199 GEORGIAN WAY GLEN ALLAN RECREATION COMPLEX 1. Call to Order (President, Donna

Dosman)

Welcomed 2 new league reps: Rita Clark for Thursday Afternoon Ladies and Rick Komick for Seniors Mixed

Donna called the meeting to order at 4:02 pm.

2. Approval of Agenda

Motion to accept the agenda as presented.

Diane Fika Loesch moved. Doug Kroetsch seconded.

Carried with 14 of 15 voting in favour.

3. Approval of Board Meeting Minutes, January 30, 2022

Motion to approve minutes as presented.

Doug Kroetsch moved. Herb Herder seconded.

Carried with 15 of 15 votes in favour.

4. Key Decisions

4.1. Financials (see attached)

4.1.1. 2021-2022 season highlights

Dee presented overall cash flow as of April 19, 2022 and highlighted a \$25,000 profit despite previous projections of a loss for the 2021 - 2022 season.

Went through forecasted financials and noted we are awaiting some revenue collection.

Reviewed core operating expenses to highlight and explain some items that were under and over the projected budget, and the adjustments that will be made accordingly for the upcoming season's budget.

Supplementary income in the form of rentals that were unknown at the start of the season and bonspiels doing well this year contributed toward the profit, as did \$17,000 in grants and donations that

came in. The club brought in \$40,000 more than projected. These supplemental costs will be unknown next year, especially grants.



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4.1.2. Budget projections 2022 - 2023

Dee presented a preliminary budget, which projects a \$5,000 loss. However, this does not incorporate supplemental income and we are hoping to have another good year with rentals and events to offset this projected deficit.

Some key points of note in considering the budget:

- Increase school group rentals to pre covid numbers
- The lease is going up 9%; which has remained stable for the past 3 years, so this is a retroactive increase of 3% over 3 years; with the lease to remain stable for the next 5 years
- Switching the online registration system to another provider, which will save \$3000 yearly ●

Add some employee training

- Insurance will increase, however the amount is unknown at present
- Last year employee wages remained stable so there is a 2% raise for staff forthcoming ● 2023 is a celebratory year for 60 years of curling in Strathcona County and 20 years for the SPCC ●

Supplementary revenue is not included in the budget

Looking to Increase the overall budget from \$175,000 to \$190,000

4.1.3. Fee Change Approval

Dee reviewed the goal of standardizing fees across leagues within the SPCC. At a previous board meeting a decision was made to proceed with achieving this over the coming years. On a side note, many clubs are looking at a 3-5% increase for the 2022 - 2023 season.

Creating a formula will be key to accomplishing this in a manner that is equitable across leagues. Many

scenarios were considered and the Executive presented a rate of \$10.79 per hour per player per league for evening draws. The idea would be to offer afternoon and Sunday leagues a reduction to 85% of the regular rate, and seniors to 70% of that rate. This formula can be applied in future adjustments



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(percentages can be changed as needed) to achieve an equitable rate among leagues. This will work toward rectifying the current disproportionate rates among leagues and offer consistency in rate increases, as well as giving ease to budget succession planning in future seasons.

Motion to accept the fee structure increase for 2022-2023 season, as presented in Column 1B of the attached document, whereby the regular rate for evening leagues will be \$10.79, \$9.17 for afternoon and Sunday leagues, and \$7.55 for seniors leagues; noting also there will be an increase of 2 games for Monday Mixed and Doubles leagues and increase of 1 game for Friday Night Mix.

Doug Kroetsch moved. Pauline Ericksson seconded.
Carried 15 of 15 votes in favour.

4.1.4. Capital Expenditure request: purchase for the R/O system

Herb recalled the expenditure to pay for the engineering study, as approved at a previous board meeting. Pros to installing this reverse osmosis system are going to be improved ice conditions and a decrease in future ice supply costs, as this equipment will belong to the County and thus be their responsibility to maintain.

This money will come from the capital expenditure fund. The quote is \$38,000, plus the need for a contingency as per grant application requirements, came to a bit over \$44,000; rounding the approval for funds amount to \$45,000.

Motion that an expenditure of up to \$45,000 be approved for the supply and installation of an R/O system for the engineering package and quotation received from Kehoe Equipment. Herb Herder moved. Dianne Loesch Fika seconded.
Carried 15 of 15 votes in favour.

4.2. Bylaw revisions (see attached - additions to bylaws in red font)

Some changes are being presented, based on suggestions from the Alberta Government.

Section 2.02 Membership fees... adding Board of Directors

Section 4.01 (f) adding Executive Committee and its purpose

Article 5 relating to vacancy of positions, based on factors for an officer vacating their position and ability to deal with a vacancy as it arises.



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At present there is potential for the VP position to be vacant at the 2022 AGM. This change of bylaw would allow the Board to appoint someone for a period of time during a vacancy. The Executive will look to make recommendations at the AGM on how to approach this should no one come forward to fill this position.

No concerns were presented by Board members; this will proceed for a motion at the AGM.

5. New Business

5.1. 20th Anniversary / 60th Celebration

With these milestones in mind, Heather shared her vision of a grand celebration utilizing the rink area, as there will be a window of opportunity to hold an event on April 6, 2023 after the ice has been removed and we have to turn the space back over to the County. Some ideas include children friendly day activities and a hall party for the evening. We could look for sponsorship and use this as a fundraising opportunity for the club as well. This would be a great opportunity to bring people from the community into the space, fostering interest and engagement in the sport.

Heather is looking for approval on whether to form a committee and plan this event, or whether there is no interest in pursuing this. With no opposition / concern raised from Board members, Heather will proceed with gathering some ideas for this celebration.

5.2. Banner wall

For a number of years there has been mention of creating an historic wall, whereby banners will be put up along the wall of sheet 8. While this offers less exposure from upstairs, it has more usable real estate than along sheet 1. Preliminary costs associated with this put the project from \$8,000 to \$10,000. It would be a great time to plan this in conjunction with a celebration, as noted above; should that proceed.

Heather is looking for approval on whether to develop the content, layout and timelines for installation to present to the Board, or whether there is no interest in pursuing this. With no opposition / concern raised from Board members, Heather will proceed with preparing a proposal.

5.3. SPCC lounge update

In January 2022, an incident led to the utilization of our Code of Conduct policy to investigate and determine an outcome based on its findings. This situation involved the food service provider. As such, a contract with The Hat has ended for this season and will not be renewed moving forward.



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A survey was recently sent out to members, with excellent feedback being collected. The Executive has come up with an opportunity information page to gauge response from potential food providers. This will help determine who will fill the contract to provide food and beverage for the 2022 - 2023 season.

6. Reports

6.1. SPCC Manager's Report (Manager, Heather Nedohin) attached

7. Old Business

7.1. Lease update

The current lease has been extended until August, as there are still negotiations over some details. The County is reviewing the SPCC's notes and talks between the parties should resume in the next couple weeks.

7.2. Business and capital plan - sub committee

This process has stalled for a variety of issues, so the Executive is going to take another approach and form a committee to review these plans, bring something to the Executive for review, then present to the Board in September.

8. Next Meeting Date: AGM on June 5, 2022 @ 6:00 pm

9. Adjournment

Meeting was adjourned at 5:42 pm.