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199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

**SHERWOOD PARK CURLING CLUB
SPECIAL BOARD MEETING
AGENDA**

August 10, 2020
6:30 PM, ONLINE

THE GO OR NO GO FOR 2020-21 SPCC SEASON

AGENDA

1. Call to Order

The meeting was called to order at 6:33pm.

In attendance (19):

Heather Nedohin, Jody Zacharkiw, Vern Schmidt, Bonnie Schmidt, Mel Schaufele, Dee Matishak, Doug Kroetsch, Mary Plester, Donna Dosman, Rodney Yaremchuk, Herb Herder, Theresa Blades, Guy Algot, Dianne Fika, Lynn Penner, Marilyn Pickford, Terry Shea, Blair Horn, Cathy Henbest

2. Welcome Address (Herb Herder, President)

Herb Herder thanked all for participating in this special meeting, which has been called to address our 2020 2021 season. And today based on information from a variety of people, we will be looking at some financials, to bring perspective to how the club is going to be affected this season. As Heather has mentioned, The COVID response team has been dealing with changes ever since we shut down. Before we began, however, I'd like to recognize that all of you, league reps, Heather, our staff or executive want to recognize you and thank you all so much for your efforts on behalf of this club of ours. Our members have been made aware, our members have been engaged and have contributed to the discussions related to our forthcoming season. And I thank you all for your commitment. So let's proceed.

Herb asked if anyone had any questions and for a motion be made to accept the minutes.

Dee Matishak moved that the minutes be adopted as presented. Diane Loesch seconded. Agenda carried unanimously.

3. Business Carryover from AGM

a) Acceptance of Directors at large for 2020-21 season



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Lynn Penner, Ron Michaud, Dianne Loesch

Oversight at the AGM to recognize and ask for acceptance of these nominations for directors at large. All three accept their nomination.

4. Summary of Registration as of August 9 (Heather Nedohin, Manager)

- All leagues, seniors and juniors have been addressed. 74% of teams currently have paid the \$200 Hold your spot fee. We also have some teams that say they are committing to the season, but have yet to submit their fee. This puts us as about 80% projected to return.
- Lost 36 teams this season; of which are general ideas, others have gone to other clubs and the remaining are due to Covid.
- 176 teams now as opposed to 213 last year.
- The seniors usually check in later in the fall, but have reached out to members and have discovered about 80% of their league is saying they will return (about 40 teams, which last year was 47 teams).
- Had a meeting with the juniors a couple weeks ago and after discussing a number of factors, most junior programs are not going to run or will operate at 50% capacity. Due to our numbers we have reduced the numbers in our budget to half in this area. Possibility to run a Saturday program and there is an interest based on open house. The drop is based on all the required modifications.
- 72% of membership comes from the regular leagues, 16% from seniors and remaining. Overall we are at 82% returning of the entire club.
- Heather and Cara have reached out to a number of teams, waitlists, etc. About 5 teams haven;t responded from Monday doubles, but is some hesitation about returning. Internal communication to members has been reached to all.
- Heather is confident the 14 teams who have said they are returning but not paid yet will do so, and not back out.
- Last week 43%, bumped to 50% and saw the final leap due reaching out to people and the efforts put forward by people are greatly appreciated.



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- Other clubs: Crestwood 72%, St. Albert 62%, Shamrock 40+%, and some clubs aren't making a plan yet. A couple clubs in Ontario are not opening until January, if at all. No word in Alberta at this point that they are not reopening. Some are delaying opening dates. Crestwood, Jasper Place later, us and Shamrock 2 weeks later, with St. Albert going at their regular time. Question from Vern regarding the loss of teams and corresponding revenue. This will be addressed in the next point.

5. Budget Projections (Dee Matishak, Treasurer)

- We are looking at what it means for us with less people coming back. Compared last years' revenue with the number of people registered and projected numbers coming in. There is less income; losing in rentals, corporate, schools, etc so we lowballed our estimates.
- Core operating expenses (20% reduction) and core personnel. expenses about the same because it costs to run the club regardless of number of people. no supplementary expenses, have zeroed out those. If we have just the \$78,700 loss with numbers as of those committed today.
- Looking at some projections, we anticipate a higher rate of return of teams and came up with a value of \$10,000 in additional revenue. We would be looking at dipping into our reserves for about \$68,000, and real time forecast almost \$79,000.
- There is still a cost to not go forward with the season. We would have \$1000 of operating revenue and some expenses would go down. Personnel expenses will continue and a loss of about \$30,000 would be incurred with no season.
- Question as to what happens if we shut down at half season, and refund people. Strategically chose a couple scenarios.: 7 games in; ice is in and upfront costs put out and shut down that looks like about \$150,000 in revenue would remain. There are higher costs because the ice is in and other expenses are already put out. There is a risk going ahead with this.
- Projecting a January shut down, we would still refund some money, and also more expenses would have gone out, so looking at about 90,000\$ potential loss.
- Of note, these numbers are projected without fundraising revenue, whereby we could hope to offset some of the reserve dip through this avenue.



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- Heather added that in speaking with other clubs, for comparison sake, we did not increase our fees whereas some other clubs have. In regard to refunding, some clubs have put to membership whether they consider donating the remaining amount to help offset costs. Jasper Place formally put that out. Will be interesting to hear feedback.
- Another avenue to save costs is to negotiate with the county regarding the lease to get some support in lease rate and maybe property taxes.
- Herb added: remind people there was a lot of review and thought into this, and when the executive makes their recommendation, questions will be available.

Questions for Dee:

Q - Is there a chance to reduce personnel costs?

A - We did make some in those areas and evening staff. Looking at requirements for cleaning from AHS, not sure to reduce staff hours at this time. Ice standard quality is exceptional and do not want to reduce our ice team. We don't want to compromise the high standard we have become accustomed to.

An additional cost saving measure is to remove honorariums and payouts this year and ask people to volunteer.

Q - Rodney asked about the potential in saving personnel costs.

A - The executive did look at this and made some cost reductions in that area as well.

6. Recommendations on Go or No Go (Herb Herder, President)

- a) Reserve Policy (under development)**
- b) [Registration, Payment & Refund Policy](#) located on our SPCC Website**

Operating account 100,000. GIC account x 2 deposits 100,000, and 200,000. We also have a government subsidy for \$40,000; of which 30,000 needs to be returned. At present, we have about \$400,000 in available funds.



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Policies - deals with other issues at present, so drafting a new document considering the new issues out there like this pandemic.

7. Questions - open for discussion

Ron asked why there are no bonspiels scheduled.

Heather - At this point in time, typically they don't make us revenue, aside from the men's. Of concern is the large crowd. Maybe we could consider a day event, as the Saturday night league is not looking strong. The opportunity is there. Currently the wording for events is regional due to AHS guidelines. Our normal region is quite broad. AHS said whatever your normal drawing region remains, but they don't encourage outside of that. Many of our members are also members elsewhere. We do not have to classify as a cohort, as we are a non-contact sporting event that can maintain social distancing; and can exceed the 50 in a cohort and use all sheets. Golf is seeing red flags being brought up, so modifications are happening and we will also respond accordingly as things arise. We did a skeleton budget based on real time.

Herb added that another condition as part of opening up developed a return to play deadline. Members could review this and make a decision. There is a lot in place already and consider that in the recommendation.

Blair inquired about anything else being looked at in terms of prescreening; ie. temperature scanning to alleviate staggering.

Heather - Being within a county facility, masks will be mandatory in common areas, but not on the playing surface at this point in time. Going to go look at what Leduc is doing and do some testing of masks. Still reviewing means to make it user friendly. Learning curve will be there. Make the curl time like you do the tee time. Parking and entering the building will present issues, but we will run with it for a few weeks and see.

Cathy: Aging teams for the late draw for Women?. How are you going to split and have an early and late draw with 18 teams?

Heather - We can be creative with how to utilize the ice. We can manage the draw appropriately. We are thinking there will be opportunity in late additions from clubs who will not open and also people who this fall who realize they have extra time and wonder what they will do to occupy their time.



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Ardrossan does not have any data. SOC already knows 10% are not returning and already in a financial crunch. What if we were the hub curling club for Strathcona County. There is no feedback from this, as they are saying they are opening. We have done our due diligence so we can make decisions relative to opening.

Doug reminded everyone we will still be looking at increasing the number of teams we accept over the next month to 6 weeks.

Rodney wondered about the plans for food and beverage.

Heather - Mike is eager to return. Understands all the AHS guidelines. Bar/lounge area could get 6 tables, 6 people at a table, so went 6 tables x 4 per table. Can extend into the viewing gallery to about sheet 5, can put one table behind each sheet, for 3 more. pathway for travel on the ice rink side so people can make their way to temporary locker room #2 upstairs from sheets 4 to the meeting room. 40 people total. concerning for men;s night, but women;s seems normal numbers anyway. Would that make enough revenue for Mike? unknown. plans are to have services available. another idea to just have the bar and snacks but the desire is to have it. Work in progress.

Cathy asked if we have to wear masks inside.

Heather - Yes, the only instances masks can be removed is on the ice and seated in the lounge.

Vern asked about using the hockey ice surface for change overs.

Heather - The County says no, the space will be open and the renter's space to use for stretching etc. bleacher space on the ice side. County responded that no, as it will be booked by other groups and limited spectators are allowed; it is too unknown at this time who might utilize that space.

Vern asked whether the County looked at other creative ideas, as we are such a large group.

Heather - No the county hasn't and we are limited, but always open to ideas. They are providing us signage and access to cleaning supplies, etc. it is more our responsibility to be creative.

Ron wondered if we have priority upstairs for the lounge space and viewing space.

Heather - That will need to be managed, but we do have jurisdiction over the space during our rental period.

Herb added a supplementary note indicating we are working closely with the county and have been having regular meetings. Lease meeting is August 24.



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Guy is curious if hockey spectators are allowed to come upstairs.

Heather - If the area is not being used, maybe; but we have the space open to us. We will need to put controls in place, as the area is licensed to us.

Blair mentioned that another layer of protection up front to ease fears and offer as much protection as possible over and above the basic requirements to minimize covid and other germs is something to consider.

8. Vote

Herb Herder asked for someone to make a motion related to whether or not based on everything you've seen and heard related to whether or not this board recommends opening in October or not opening in October.

Blair moved, that based on the registration information and budget projections presented, the SPCC Executive recommends that - with the use of Reserves the SPCC has available (to mitigate potential loss of (\$ 30,000 - \$80,000), the implementation of SPCC RTP (return to play) guidelines and while pursuing other cost and financial options - the SPCC 2020/2021 season Opening proceed with play starting in October 2020.

Seconded by Cathy. Carried unanimously.

9. Final questions & comments

Lynn asked, pertaining to Saturday mix, whether spots could be held for friday night options for those teams.

Heather - Yes, we can reach out to that league and see what we can do to accommodate by upping the registration or relocating them to another league this year.

All things in consideration, we will move forward with opening, but let's limit communications until formal communications go out to membership by Heather.

Blair inquired about more frequent board meetings given these trying times. This will be decided after the September long weekend, as the coming weeks will be dedicated to marketing and the second week of September will be for formalizing numbers. Donna asked Blair if he would be interested in updates. The executive can provide regular communication in the meantime. just update overall progression - weekly updates from Heather on monday morning for example.



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Next we will deal with reserve policy then and have info from the August 24 meeting with the County.

We will continue to have zoom meetings. The available room capacity is 8 at the rink, which is ok for Bonnie and seniors meeting, but we are too large a group. Also, engagement is way up. This works so let's continue.

10. Adjournment

Lynn Penner moved to adjourn. Doug Kroetsch seconded.
Meeting adjourned at 7:58pm.