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199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

SHERWOOD PARK CURLING CLUB BOARD MEETING

Tuesday, August 20, 2019
7:00 PM, SPCC Meeting Room

Attendance:

Executive: Doug Kroetsch, President
Greg Empson, Past President
Herb Herder, President Elect
Lynette Carlson, Treasurer
Nicole Eisenkrein, Secretary

Board Members: Irene Kroetsch
Vern Schmidt
Lynn Penner
Runa Tompalski
Guy Algot
Cara Richards
Mary Plester
Tom Wispinski
Rodney Yuremchuk
Angela deWolfe
Blair Horn

Business Manager: Heather Nedohin

AGENDA:

1. Call to Order
2. Approval of Agenda and additions
3. Opening Remarks SPCC President
 - 3.1 Secretary - Explanation and introduction
 - 3.2 President-Elect - Introduction
4. Review and Approval of Previous Board Meeting Minutes
5. Reports
 - 5.1 Financial report and update
 - 5.2 Manager's Report

- 5.2.1 Numbers for upcoming year
- 5.2.2 Caterer Status and Contract
- 5.2.3 BGCC status/results
- 5.2.4 Three-way valve
- 5.2.5 Icemaker and assistant technician

6. New Business

- 6.1 Revision/review of the bylaws and policies and procedures for SPCC
- 6.2 Computer program issues for financial

7. Next Meeting Date: November 3, 2019 7 pm. SPCC Meeting Room

8. Adjournment

1. **Call to Order:** Meeting was called to order by Doug Kroetsch at 7:12pm.
2. **Approval of Agenda and any additions:** Agenda was approved as written.
3. **Opening Remarks, SPCC President:** Doug welcomed everyone to the meeting.

3.1 Secretary - explanation and introduction: The group was informed that Colleen had previously resigned her role as secretary earlier in the summer, and Irene Kroetsch is unable to fill the role as secretary due to regulations concerning family members on a board. Lynn Penner nominated Nicole Eisenkrein as secretary. Greg Empson seconded. Motion passed and Nicole Eisenkrein was elected by acclamation.

3.2 President Elect -Introduction: Herb Herder was introduced as the new president elect. Doug thanked Herb for volunteering for this role, and gratitude for his work.

4. Review of Previous Board Meeting Minutes from April 18, 2019

-Greg explained that in the previous minutes he was going to prepare various ideas regarding incentives for new members to join the board (a proposal that Guy had previously made). [He will present at our next meeting.](#)

-Greg Empson moved that the minutes, as written, be approved. Vern Schmidt seconded. All in favor. Minutes were approved as circulated.

5. Reports

5.1 Financial report and update

-The budget from last year is finished, and has been sent to the accountant for auditing. Due to the U18 championship and two grants that the club received, the club made money last year (approximately \$49 000). Some of that money has been spent on an ice king ramp and blades (ice scraper), as well as a smart broom. Both of these purchases cost \$20 145 and are for all members of the club.

-Members discussed the transparency of previously raised registration fees, now knowing that the club made a profit. Previous increases equalized the per game fees.

-Board members discussed whether we should have a cap for our reserves, but at this time there is no limit to our reserve.

-The club has the potential to make purchases without being tied to grants, and will look at upgrading rocks, and future purchases for our club. In addition, more money has been budgeted for ice makers (fair compensation, reduced hours, an assistant ice tech) because of the long hours and demands that are made on them.

Irene moved that the financial report be approved. Lynn Penner seconded. Motion passed.

5.2 Manager's Report (see attached).

5.2.1 Numbers for upcoming year

-Heather has reached out to golf courses to increase our membership.

5.2.2 Caterer Status and Contract

-Belvedere has declined their third year with the club. The Hat has been chosen as a new caterer group, with a one year contract at this time.

5.2.3 BGCC status/results

-previously discussed

5.2.4 Three-way valve

-With the infrastructure that we currently have, instead of reverse osmosis, we need a \$14 000 three-way valve to help our ice and will separate it from the arena. This valve has been approved and will be completed before our curling season.

-We have \$14 000 remaining from our grant and funds set aside. Jason and Terry, have suggested a DDC system (cost \$19 000) for the 3-way valve. At this time, Heather is waiting on additional quotes and for the government to approve a scope of change proposal from our original grant. The DDC system can be installed at a later date. [Herb and Heather are working on the change of scope proposal](#), and we have until January 2020 to make these changes in the grant.

-Herb made a motion that: In addition to the ice plant improvements funded by the CFEP grant, an additional amount up to \$5000 is approved, if necessary, to further improve ice quality by adding a DDC control system. Greg Empson seconded. Motion carried.

5.2.5 Icemaker and assistant technician

-previously discussed

Added items

5.2.6 Sarah

-Sarah is leaving, and we are working on replacing her. She will be missed.

5.2.7 In house advertising.

-The Hack to Hack fabric that was used on the sheets is not going to be used this year. This will not impact our house advertising. We have 3 new sponsors for our sheets, and their house sheets were designed by Jet Ice.

-We still have sponsorships that need to be filled, especially on Thursday.

5.2.8 Casino

-Our casino fundraiser is coming up (November 5 and 6) and there are some extra spots that need to be filled. This will be put on the website.

5.2.9 Banners

-The banners are impacting air flow and need to be moved. Currently there are 23 banners, however NACA is no longer providing banners for teams who go to provincials. Heather is looking for individuals for a policy about banners (where to place them, what type of banners, protecting banners that are used). 2 people are needed to work with Heather to propose what to do with banners. [Heather will reach out to individuals to form a committee if one is not struck.](#)

5.2.10 Events

-Open house is September 19th. Doug circulated coming events. September 9th: come try curling. We are looking for more volunteers for September 9th to help with learn to curl at the Saville. We have increased marketing for September 19th open house.

6. New Business

6.1 Revision/review of the Bylaws and the policies and procedures for SPCC

-Herb shared that if you have a bylaw or policy that you would like to have addressed or reviewed, please e-mail him. We are looking to update our bylaws.

-The playoff structure should be reviewed and defined prior to March 2020. A committee was formed with Guy Algot, Lynn Penner, Vern Schmidt, Heather Nedohin, and Herb Herder. [They will come back in November with a proposal for the board with regard to bylaws and playoff structures.](#)

-Herb added a suggestion, for example, about a policy for games that are missed due to unforeseen events, and whether financial compensation will be required.

-Heather suggested that we need to implement a waiver policy for the members that are not paying members of the club (5th and 6th, spares). Risk management was

discussed. Herb volunteered to examine this policy and he will address this as part of our policy review.

6.2 Computer program issues for financial

-SAGE 50 will be purchased for \$800 as it is compatible with Apple laptops.

Angela suggested that club reps send out notes to teams about equipment, introductions, and contact information for visitors. This would not be a policy, but rather, a suggested practice.

7. Next Meeting Date: November 3rd at 7pm. SPCC Meeting Room.

8. Adjournment: Doug declared the meeting adjourned at 8:52 pm.