



PO 3536  
Sherwood Park, AB T8H 2T4  
Phone 780-467-9412  
www.sherwoodparkcurling.com  
shpkurlingclub@gmail.com

199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

**SHERWOOD PARK CURLING CLUB**  
**BOARD MEETING MINUTES**  
Sunday, December 3, 2017  
3:30 PM, SPCC Meeting Room

Name	Position
<b>In attendance:</b>	
Ralph Maclean	President
Greg Empson	President-Elect
Barry Wagg	Past-President
Allison McKinnon	Secretary
Heather Nedohin	SPCC Manager
Guy Algot	Bonspiel Coordinator
Karla Satchwell	Sunday Open League Representative
Vern Schmidt	Tuesday Men's League Representative
Blair Horn	Friday Night Mixed Representative
Robert Friedt	Senior Mixed Curling League Representative
Ron Michaud	Thursday Night Men's League Representative
Cathy Henbest	Wednesday Ladies League Representative
Dianne Loesch Fika	Director at Large
Rodney Yaremchuk	Director at Large
Corwin Chomay	Director at Large
Lesley Stafiniak	Web & Signage Master
Doug Kroetsch	Member
<b>Regrets:</b>	
Cheryl Miles	Treasurer
Cliff Bezaire	Saturday Night League Representative
Don Steinbach	Director at Large
Faye Steinbach	Director at Large
Jeanette Torgerson	Tuesday Ladies League Representative
Rhonda Gibson	Thursday Ladies League Representative
<b>No League Representative:</b>	Monday Night Mixed League Representative

**1. Call to Order**

The meeting was called to order at 3:37 PM by R. Maclean, President.

**2. Approval of Agenda**

The draft Agenda was approved as circulated, with the addition of the following items under Old Business:

5.4 Ladies Bonspiel 2018

5.5 Curling Club Manager Information System.



Cathy Henbest was welcomed to the meeting as the new representative of the Wednesday Ladies League.

**3. Review of Board Meeting Minutes, October 22, 2017 (for approval)**

The draft Minutes of the Board Meeting held on October 22, 2017 were accepted as circulated.

**4. Reports**

**4.1 Ice Report**

A report on ice maintenance services and ice conditions was prepared by M. Brodeur, Head Ice Technician, and circulated in advance of the meeting. The report was received as information.

B. Wagg raised questions as to the schedule for observing and reporting on ice conditions, and who is observing the ice conditions. In response, H. Nedohin stated that she has discussed with the ice technicians the schedule for observing and reporting on ice conditions at various times. Feedback from players in all leagues is needed, in addition to the observations of the ice technicians. League representatives are requested to let the members of their leagues know that feedback on the ice conditions would be helpful, and that this information may be communicated through their League representative. Overall, SPCC ice conditions and performance are considered very good, and compare favourably to the curling ice available in other rinks in the Edmonton area.

If needed, D. Kroetsch volunteered to provide technical support to graphing and reporting data on the ice conditions, once there is more reliability and consistency to the data collected.

**4.2 Financial Report**

The draft, (unaudited) Financial Statements for the Sherwood Park Curling Club as of May 31, 2017, as prepared by Pennock, Acheson Neilsen Devaney, were circulated for the review of the Board. M. Schaufele, SPCC Book Keeper, provided a brief verbal report on the financial status of the SPCC.

Overall, revenues are higher and expenditures are higher in 2017, compared to 2016. A question was raised by R. Maclean as to what are the revenues from food and beverage services in 2017, with the Belvedere Golf and Country Club as the contracted caterer, compared to the revenues in 2016 with the previous contractor. M. Schaufele stated that the Belvedere Golf and Country Club has not reported their revenues to the SPCC, and so this information is not available at this time.

In view of the substantial surplus funds currently held by the SPCC, a question was raised by R. Freidt as to whether this surplus would affect the status of the SPCC as a non-profit organization. In response, G. Empson indicated that the Canada Revenue Agency (CRA) and Alberta Corporate Registry would not consider a positive balance for the organization to be a problem.

Further questions were raised as to the accuracy of the amount of money reported as a profit from bonspiels, and what bonspiels generated this amount of profit. M. Schaufele is to review the



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financial information on revenue, expenses, and profits attributable to bonspiels, and report this information to the Board.

**4.3 SPCC Manager's Report**

H. Nedohin circulated her report in advance of the meeting (see report). She then spoke to a recent NACA report and information package which was also circulated in advance of the meeting (see NACA report).

A brief discussion was held on the new Curling Canada \$2 per curler membership fee to be implemented in future, and implications for costs to the SPCC. In view of the positive financial status of the SPCC, it was agreed that the approximately \$2500.00 cost of the Curling Canada membership fees would not necessitate any changes to the definition of who is a SPCC member, and hence how many members in total for which the \$2.00 membership fee would be paid to the CCA.

The SPCC is on the NACA rotation roster to host the following events:

- Men's Northern Playdown in 2018-2019;
- Seniors Northern Playdown in 2019-2020; and
- Juniors Northern Playdown in 2022-2023.

Event committees and volunteers will be needed to ensure the success of these events.

Alberta Championship Bids are now open for 2019 and 2020 Events. The events available are:

- Men's – 2019, 2020
- Juniors – 2019, 2020
- Mixed – 2019, 2020
- Mixed Doubles – 2019,2020
- Wheelchair – 2019,2020
- Women's 2020
- Seniors – 2020
- Masters-2020.

Which of these events is the SPCC interested in hosting? Board members are asked to contact H. Nedohin to indicate their preferences for hosting any of these events. At the January 2018 Board meeting, the Board will be asked to make decisions on submission of bids for specific Alberta championship events. More information and the bid packages are available on the Alberta Curling Federation website: <http://www.albertacurling.ab.ca/content/bids-to-host-provincial-events>

H. Nedohin reported that more SPCC players are progressing to play in competitive regional, provincial, national and international competitions (see report). More information could be shared with SPCC members on upcoming curling events in the region or provincially, whether it is the upcoming Grand Slam of Curling event in Camrose or regional bonspiels.



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Apparently inappropriate behaviour of SPCC members while interacting with SPCC staff and staff of the Belvedere Golf and Country Club (BGCC) was brought to the attention of the Board. What is the process for communicating issues and complaints in a respectful manner? Inappropriate behaviour is not to be tolerated.

The SPCC Manager continues to act as a liaison with BGCC management on issues related to food and beverage services, including staffing levels at various times of the day when league players come off the ice in large groups and are expecting prompt service.

Curling impacts the lives of SPCC members in many ways, and for some is a source of hope, courage, pride, or escape from difficult personal circumstances. H. Nedohin requested advice from the Board as to how the SPCC may support individual members who are facing significant challenges in their lives. The SPCC is not registered as a charitable organization. However, it may be possible to share the stories of these individuals, with their permission, and provide information on charitable organizations engaged in fund raising and support services.

#### 4.4 League Reports

4.4.1 Senior Mixed Curling League: R. Friedt reported that the Monday Snowbirds will be finishing their curling season on December 15<sup>th</sup>. In the new year, 6 sheets of curling ice will be needed and used on Fridays by Senior league curlers, indicative of the strong interest in curling among this segment of the SPCC membership who also curl on Monday and Wednesday mornings. The League Christmas party will be held at noon on December 15<sup>th</sup> in the SPCC lounge.

4.4.2 Thursday Men's Curling League: With 32 teams playing in the league, R. Michaud reported that there is good participation and the season is going well.

4.4.3 Tuesday Men's League: V. Schmidt noted that issues related to ice quality and food and beverage services were discussed earlier in this meeting. For league communications, the microphone has not always been working, which is a problem. Mass emails to all league members will be used to communicate with league curlers so that everyone receives the same information.

As a general note on league communications, preferences for electronic versus paper notices vary across leagues, with both means of communication along with verbal announcements sometimes needed for League representatives to reach curlers in their leagues.

4.4.4 Friday Mixed League: B. Horn reported that the League Christmas Party will be held on the evening of December 15<sup>th</sup>. There are 30 teams in this league. The year end wind-up is tentatively set for March 16<sup>th</sup>, 2018 and will be confirmed with the Belvedere Golf and CC.

4.4.5 Sunday Mixed League: K. Satchwell reported that a Turkey shoot will be held on December 17<sup>th</sup> by the league.



4.4.6 Tuesday Ladies League: D. Fika reported that the league Christmas party will be on December 19<sup>th</sup>. Gift baskets will be raffled with profits to the Strathcona County Food Bank.

4.4.7 Wednesday Ladies League: C. Henbest reported that the start time for the Wednesday league is an issue for some curlers in this league, and that she will chat with H. Nedohin about this concern.

## **5. Old Business**

### **5.1. Lease Negotiations**

An interim license agreement between Strathcona County and the SPCC was signed by R. Maclean on November 14, 2017 (see attached agreement). Under this interim agreement, all conditions of the License Agreement dated October 23, 2012 apply with the exception of an amendment to Section C.2.1. which identifies an annual increase of 3% for rental of the curling facilities in GARC in 2017-18, 2018-19, 2019-20, 2020-21, 2021-2022.

### **5.2. Reverse Osmosis Water System budget cycle for the GOA.**

M. Lyster has been hired to prepare a grant submission to the Community Facility Enhancement Program (CFEP) of the Alberta Government to request funding to purchase a reverse osmosis water system. The grant proposal is to be submitted in 2018, once the 2018 grant competition is opened by Alberta Culture and Tourism. If the SPCC is not successful in obtaining grant funding in 2018, then the Board will need to budget for the full cost of purchasing a reverse osmosis water system.

### **5.3. Hosting a World Class Curling Event in 2019-2020**

The World Curling Federation (WCF) draft Agreement, for hosting the World Mixed Doubles and the Senior World Curling Championships in 2020, was circulated to the Executive Committee for review prior to the Board meeting. It was the consensus of the Executive that the SPCC is not in a position to submit a bid to host this event, without the support of Strathcona County, including the building of a new arena with all design features required by the WCF. The potential financial benefits to the SPCC of hosting this event are questionable, and may not be sufficient to justify the investment in funds and volunteer hours that would be needed. It was noted that the WCF needs to improve the marketing of WCF events to potential host communities, such as Sherwood Park, if it is to be successful in obtaining commitments to host WCF events.

5.4 Ladies Bonspiel 2018. Plans for a Ladies Bonspiel are going ahead with the date set for February 10-11, 2018. Members of the Tuesday, Wednesday and Thursday Ladies leagues are needed to volunteer to support the bonspiel. B. Wagg questioned why the SPCC office staff are leading the planning for the Ladies Bonspiel. Leagues need to lead the bonspiel planning, not the SPCC office staff.

### **5.5 Curling Club Manager (CCM) Information System**

G. Algot reported that teams are being ranked properly by the CCM; teams with no points are not shown in the Standings. Teams with double draws need information to be entered manually; this problem needs to be fixed.



## 6. New Business

### 6.1. 2018 Annual General Meeting

6.1.1 Draft unaudited financial statement as of May 31, 2017. See Minutes under 4.2 Financial report.

6.1.2 Slate of Officers, 2018

The 2018 AGM will be held on Sunday, January 7<sup>th</sup>, at 3:00 PM, with a Board meeting to follow immediately thereafter. League representatives are to inform their League members of the date and time of the AGM, as well as opportunities to serve on the Board and the Executive Committee.

All Officer positions on the Executive Committee, except for the position of Past-President, are open for the 2018 term of office. Board members, including League representatives, are asked to consider if they are interested in continuing to serve on the Board. Any SPCC member interested in serving on the Executive Committee and/or Board, and anyone who is resigning from a position on the Executive and/or Board, is asked to advise R. Maclean, President, in writing.

### 6.2 SPCC logo; SP hoody sales

A new "SP Curling" logo was chosen by H. Nedohin as a design for hoody and water bottles being sold in the Pro Shop. Sales have primarily been to Junior curlers who proudly wear the SP hoodies at curling events at the SPCC and elsewhere. The question was raised as to whether the "SP Curling" logo would replace the existing SPCC logo approved by the Board in 2010. The consensus of the Board was that the current SPCC logo is to be retained as the official logo of the Sherwood Park Curling Club.

### 6.3 Proposal for a SPCC Annual Report

R. Maclean brought forward a proposal that an Annual Report be prepared for 2017, with the intent to highlight to SPCC members key achievements during the year and summarize the financial status of the SPCC (based on the audited financial statement for the year ending May 30, 2017). The Board did not support this proposal to provide an Annual Report to the membership, as the work involved in preparing the report may not be justified by the expected low interest in reading it.

### 6.4 Other: Rock Handles and Memorial Stones

D. Fika said that nominations for rock handles and/ or memorial stones should be forwarded to her no later than Friday, February 2, 2018 so that there is sufficient time to order any rock handles prior to Championship Day on March 15, 2018. The nomination form is to be posted on the SPCC website.



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**7. Next Meeting Date**

The next meeting will be the SPCC Annual General Meeting (AGM) on **January 7, 2018 at 3:00 PM** in the SPCC meeting room, followed by a Board meeting immediately thereafter.

All SPCC members are invited to attend this meeting. League representatives are asked to inform curlers in their respective leagues about the AGM and encourage attendance.

**8. Adjournment**

There being no further business, the meeting was adjourned at 5:45 PM.

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Respectfully submitted,  
Allison McKinnon  
SPCC Secretary