



199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

**SHERWOOD PARK CURLING CLUB
 BOARD MEETING MINUTES**
 Wednesday, September 12th, 2018
 7:00 PM, SPCC Meeting Room

Name	Position
In attendance:	
Greg Empson	President
Ralph Maclean	Past-President
Doug Kroetsch	President-Elect
Allison McKinnon	Secretary
Lynette Carlson	Treasurer
Guy Algot	Bonspiel Coordinator
Heather Nedohin	SPCC Manager
Blair Horn	Friday Night Mixed Representative
Sheila MacFadyen	Tuesday Ladies League Representative
Lynn Penner	Thursday Ladies League Representative
Vern Schmidt	Tuesday Men's League Representative
Regrets:	
Cathy Henbest	Wednesday Ladies League Representative
Marilyn Lappin	Wednesday Ladies League Representative
Angela DeWolfe	Sunday Open League Representative
Robert Friedt	Senior Mixed Curling League Representative
Corwyn Chomay	Director at Large
Dianne Loesch Fika	Director at Large
Rodney Yaremchuk	Director at Large
Lesley Stafiniak	Web & Signage Master
Don Steinbach	Director at Large
Ron Michaud	Thursday Night Men's League Representative
Kelly Rudyk	Saturday Night League Representative
Mary Plester	Monday Mixed Doubles Representative

1. Call to Order

The meeting was called to order at 7:02 PM by President Empson.

2. Approval of Agenda

The draft Agenda circulated in advance of the meeting was approved.



3. Opening Remarks, SPCC President

Greg Empson, SPCC President, welcomed everyone and highlighted developments over the summer months: the new agreement with BGCC; hiring of Terry Shea as the Head Ice Technician; registration of curlers so that almost all leagues are full; contacts with the new facilities Manager at GARC; the decision to host the U18 National Championships in April 2019; and plans to host the Men's Northern Alberta Championships at the SPCC in January 2019.

4. Introduction of Terry Shea, Head Ice Technician

Terry Shea, Head Ice Technician as of September 2018, was introduced to the Board by Heather Nedohin, SPCC Manager. Terry provided comments on his background as an Ice Maker, this being his 39th year in the business, and his positive impressions of the people associated with the SPCC, the Strathcona County staff at the Glen Allan Recreation Complex, and the overall curling facility.

5. Review of Board Meeting Minutes, February 25, 2018 (for approval)

The draft Minutes of the Board meeting held on February 25, 2018 were approved as circulated.

6. Reports

6.1 Financial Report

L. Carlson, Treasurer, circulated and presented an updated financial statement, showing the 2017-2018 Budget, actual expenses and revenue as of May 31, 2018 (year end), the 2018-2019 budget approved in February 2018, and a revised 2018-2019 budget (see financial statement, as of September 12, 2018). Discussion ensued on the increased budget for Ice Technical staff, and reasons for same. No other questions or comments on the revised budget were raised.

6.2 SPCC Manager's Report (see report circulated in advance of the meeting)

H. Nedohin highlighted Facility Upgrades during the off season, including benches and new foam dividers. She noted challenges installing the ice sheets purchased by the SPCC a few years ago, which the Ice Technicians are managing. Repair costs are anticipated for the Ice Boss, as the equipment has inherent design flaws which necessitate replacement of parts.

Registration for most teams in all Leagues was completed by August 15th. The "Swing and Sweep" event on September 29th is fully subscribed, and will go ahead as planned, weather permitting.

6.3 League Reports

The start dates for leagues have been announced on the SPCC website. Installation of the ice is underway. Ice preparation must be completed to the satisfaction of the Head Ice Technician before league play begins.

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- 6.3.1 Friday Night League There are five new teams in the Friday Night league. However, registrations for the Friday Night League are not yet finalized, with two teams yet to confirm and pay the registration fees.
- 6.3.2 Junior Leagues – Junior Plus Program: 23 athletes, with parents, have already met. H. Nedohin described the Junior Plus program and resources (coaches, trainers, ice time, sport psychologist). Junior programs (U12; U15) are thriving!

7. Old Business

7.1 Facility Upgrades, including the reverse osmosis water system

The SPCC application for a Community Facilities Enhancement Program (CFEP) grant for purchase of a reverse osmosis water system was approved by the Alberta Government. The total amount of monies awarded for this purpose is \$16,534.00. Annie McKittrick, MLA for Sherwood Park, visited the SPCC on August 24th and presented the cheque for this CFEP grant. However, Strathcona County is now questioning the feasibility and costs of renovations to the GARC facility structure which may be needed to install a new reverse osmosis water system. Plans for purchase and installation of a new reverse osmosis water system are on hold until after the new Head Ice Technician reviews the issues with Strathcona County. The SPCC has 18 months in which to use the CFEP grant funds, after which the funds awarded must be returned to the Alberta Government. In the meantime, a reverse osmosis water system is being rented for the 2018-2019 season.

7.2 New Agreement with the Belvedere Golf and Country Club (BGCC)

A new Agreement between the Sherwood Park Curling Club (SPCC) and the Belvedere Golf and Country Club (the Contractor) was signed by both parties on August 2, 2018 (see copy of the Agreement). The term of this Agreement is for One (1) year commencing on the 1st day of September 2018 and terminating on the 31st day of August 2019. Responsibilities of the SPCC have not changed under this new Agreement.

G. Empson provided a rationale for renegotiating this one-year agreement with the BGCC. Questions were raised about replacing the original three-year agreement with this one-year agreement. Article 1.6 Compensation was briefly discussed. Under Article 6, [...], “the Contractor shall pay to SPCC an annual fee based on the following:

- i. A fixed Commission Amount - Twelve Thousand Five Hundred Dollars (\$12, 500) paid in 7 equal payments of \$1,785.71 beginning September 20, 2018 and ending March 20, 2019;
- ii. 3.75% of the Gross Profit (Revenue less Cost of Goods Sold)”.

8. New Business

8.1 General Meeting to consider proposed changes to Article 6 Annual, Special or General Meetings of the Membership, SPCC Bylaws

G. Empson presented a rationale for changing the date of the Annual General Meeting to the end of the curling season, that is, to the end of March in any given year. Following discussion, R. MacLean made a MOTION to change to Article 6 of the SPCC Bylaws so that Annual

General Meetings will be held in March, not January. The Motion was SECONDED by L. Penner. The MOTION was CARRIED.

8.2 Status Report, SPCC Strategic Business Plan 2017-2020

A draft Status Report on the SPCC Strategic Business Plan 2017-2020 was circulated in advance of the meeting. This report identifies results achieved for the strategic priorities in the Business Plan; that is whether a strategic priority has been achieved, is in progress, or not achieved. For strategic priorities not yet achieved, an action plan is to be developed by the Executive Committee with the SPCC Manager and brought back to the Board for consideration.

Regarding the status of the lease agreement with Strathcona County (strategic priority 1.1), R. Maclean provided an update, to the effect that Strathcona County is still reviewing and revising the draft lease agreement with the SPCC.

G. Empson commented that Board governance and management (strategic priority 4.1) needs to be discussed, as there may be a need to revise the Board structure, change the frequency of Board meetings, and reconsider the balance in decision-making authority between the Board and SPCC staff. Succession planning needs attention, too.

8.3 Hosting of Special Events in 2018-2019

8.3.1 Alberta Men's Northern Championships

Alberta Curling is the now the lead organization for curling in Alberta (see website). The SPCC will be hosting the playoffs for the Alberta Men's Northern Championships on Friday, Saturday and Sunday, January 11 to 13, 2019. Typically, there will be about 18 teams participating. H. Nedohin is looking for volunteers, particularly from the Men's curling leagues, for this event.

8.3.2 U18 National Championships, April 2019

The SPCC will be hosting the U18 National Championships, April 2-7, 2019. H. Nedohin provided information on plans for staging and hosting this national event. A grant proposal to support this event is in progress and is due on October 1st. The financial plan for this event is that it is cost neutral for the SPCC. Opening Ceremonies and a Closing Victory party will be held at Millennium Place. The Belvedere Golf and Country Club will provide food and beverage services at GARC. SPCC Junior Curlers will be participating on the committee for the event. The next committee meeting is scheduled September 13th, at 7:00 PM.



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8.4 SPCC Awards Policy

8.4.1 Policy on Support for SPCC Teams participating in CCA sanctioned events

Last year, about \$2,000.00 was awarded to curlers under the current SPCC Awards policy to provide financial support to SPCC curlers participating in events sanctioned by the Canadian Curling Association (CCA). There is no cap on the amount of money that could be expended under this policy. A discussion was held on whether the SPCC should revise or repeal this section of the Awards policy.

It was MOVED by R. Maclean, SECONDED by L. Penner, that the SPCC amend the Awards policy to eliminate all reference to category 1 of the Awards policy for teams and individuals moving on to CCA sanctioned events. The MOTION was CARRIED.

8.4.2 Milestone and Memorial Rock Handle Awards

A revised Awards Policy with respect to Milestone and Memorial Rock Handles is to be tabled at the next Board meeting, for consideration.

8.4.3 Team Kezama request for Sponsorship Funding.

Not addressed. See the Motion passed under 8.4.1. to eliminate any such funding.

9. Next Meeting Date

The next meeting of the Board is scheduled for **Sunday, November 4, at 3:30 PM** in the SPCC Meeting Room.

10. Adjournment

There being no further business, the meeting was adjourned at 10: 30 PM.

Respectfully submitted,
Allison McKinnon
SPCC Secretary