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199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

SPCC Board Meeting Minutes
Jan. 29, 2017
3:30 pm SPCC Meeting Room

Attendance:

Executive: Ralph Maclean, President
Barry Wagg, Past President
Greg Empson, President Elect
Allison McKinnon, Secretary
Sherry Ash, Recording Secretary (for this meeting)
Cheryl Miles, Treasurer

Board Members Vern Schmidt
Blair Horn
Guy Algot
Bonnie Schmidt
Rodney Yaremchuk
Dianne Loesch Fika
Karla Satchwell
Dave Kozyra
Gary Mykitiuk
Cliff Bezaire
Lesley Stafiniak

Manager: Heather Nedohin (regrets)
Ice Tech: (report submitted)

Board Meeting Agenda

- I. Call to Order
- II. Review/Acceptance of Agenda
- III. Review/Acceptance of Dec. 4, 2016 Meeting Minutes
- IV. Ice Tech Report (sent electronically)
- V. Financial Update (sent electronically)
- VI. Club Manager's Report (highlights/discussion of distributed copy)
- VII. Curling Club Software – update on progress of implementation (Guy Algot)
- VIII. League and/or Program News/Concerns (please submit prior to meeting for electronic dispersal to members)
- IX. Old Business
 - i. Memory rock handle committee



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- ii. Legal Broom heads – results of information gathered by league reps
- X. New/Other Business
 - i. SPCC Executive positions – results for 2017 AGM: President Elect, Treasurer, Secretary
 - ii. Volunteer Appreciation Event – April 1, 2017
- XI. Next Meeting Dates: TBD

I. Call to Order: Meeting was called to order by Ralph Maclean at 3:48pm

II. Review and Acceptance of Agenda: Accepted as presented

III. Review and Acceptance of Dec. 4, 2016 Meeting Minutes: Accepted as presented

IV. Ice Tech Report – key points (copy in secretary's binder)

As some board members didn't receive the ice tech report, Sherry will re-send. She explained that the gist of the report explained the "ice melting" rather than "flooding" technique that the ice crew used to maintain the ice during the Christmas break. The report will be circulated for everyone's information.

V. Financial Update – (sent electronically Questions/Answers)

The addition of the "adjusted budget" column in the recent report was explained. This will allow for more accurate predictions in future budgets. There were no questions/comments from the board.

VI. Club Manager's Report – (Highlights/discussion of distributed copy)

The majority of the discussion concerning Heather's report centered on the kitchen and the food service provision. The question was raised as to whether the contract is up for renewal this year. As the contract will be tendered this year, decisions will have to be made with respect to:

- Contracting a caterer vs. staffing with a food service manager and staff
- The direction that the club wants to go with the lounge and kitchen service
- Hours of operation to optimize staffing hours and member needs
- Duties and expectations with respect to cleaning and maintenance of the area and the equipment –who bears the cost of repairs?

Guy required clarification as to the timing of the repositioning of the glass wall in the meeting room. It is supposed to be completed in the off season this year.

Ralph recommended that any other questions regarding the report be directed to Heather.



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VII. Curling Club Software

Guy explained that a functional test website has been set up by the software provider. Any league/program reps who wish to explore the site are welcome and encouraged to do so. The website is easy to access. A url will be sent out to the board. From there, type in the member name – forgot password – password is sent. Lesley is meeting with the provider on Wednesday to obtain more information with respect to the site and capabilities.

The drawback to the program is that all members of the club must have a valid email address to be included in the system. Greg suggested having a laptop/iPad available for members those who don't have access.

Should all of the issues be resolved and the group consensus is to go ahead with the software, the goal is to have it ready for registration for the 2017/18 season.

VIII. League and /or Program News/Concerns (sent electronically)

Nothing brought forward.

IX. Old Business

- i. Memory rock handle committee – Dianne suggested that we have several members who have 35+ years of curling with the club therefore, the committee feels that we should honor all of those members this year and initiate the application process for next season. This would be a “catch up” year and future years would have a limit as to the number of honored members.

Considerations for memorial rock handle application would be: a) member longevity
b) combination of member longevity and volunteer service

The committee will provide a report for the next board meeting that will be sent out ahead of time so that the information can be discussed and voted upon for further action.

(Omitted from the last meeting minutes was the discussion that the committee will require board approval for their proposal and criteria – apologies to the committee)

Legal broom heads – A discussion was held on the NACA requirement that legal broom heads be used by teams participating in regional playdowns, and the implications of this requirement for SPCC teams qualifying for regional playdowns, as well as for individual SPCC league members participating at the club level.

Moved by C. Bezaire, Seconded by B. Schmidt that the use of legal broom heads in the SPCC not be required at the club level. Motion carried.



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X. New/Other Business

- i. SPCC Executive positions – results for 2017 AGM: President Elect – Greg Empson,
Treasurer – Cheryl Miles, Secretary – Allison McKinnon
- ii. Volunteer Appreciation Event – April 1, 2017
Sherry Ash will be coordinating the event this year but suggested that someone else could be mentored to fill the position for next year. Dianne Loesch Fika and Karla Satchwell have volunteered to assist. Information will be arriving in your inboxes as to volunteers you would like recognized and your suggestions for Volunteer of the Year.

- XI. Next Meeting Dates: Sun, Feb. 26 4:00pm SPCC Meeting Room
Sun, Mar. 26 4:00pm SPCC Meeting Room
Executive: Feb. 23 5:30pm SPCC Meeting Room

Meeting Adjourned – 4:35pm