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199 GEORGIAN WAY

GLEN ALLAN RECREATION COMPLEX

SHERWOOD PARK CURLING CLUB
ANNUAL GENERAL MEETING MINUTES
JANUARY 17, 2016

In Attendance:

SPCC Executive:

Michelle Lyster, President
Jason Rimmer, Past President
Barry Wagg, President Elect
Sherry Ash, Secretary
Regrets: Donna Dosman, Treasurer

Club Manager: Heather Nedohin

Board and Club Members:

Don Steinbach, Vern Schmidt, Ron Michaud, Lesley Stafiniak, Karla Satchwell, Dianne Loesch Fika, Bonnie Schmidt, Cheryl McTurk, Rodney Yaremchuk, Derek Fika, Guy Algot, Allison McKinnon, Susan Schellenberg, Ralph MacLean, Agnes Beuerlein, Jerome Beuerlein, Melody Schaufele

1. Call to Order – meeting was called to order by Michelle Lyster @ 3:40pm
2. Review and Acceptance of January 2015 AGM minutes – MOVED TO ACCEPT: Diane Loesch Fika
SECOND: Bonnie Schmidt CARRIED
3. Review Non-Audited Financial Statements – Melanie Schaufele, acting on behalf of Donna Dosman, presented the financial review for the time period from May 31, 2014 to May 31, 2015 inclusive. The final balance of \$73, 142.00 has been earmarked for the club renovations.
MOVED TO ACCEPT: Melody Schaufele SECOND: Sherry Ash CARRIED
4. Slate of Officers 2016-2017 – **Michelle Lyster** called for nominations from the floor (THREE TIMES PER POSITION) for the new slate of directors.

Nomination(s) for **President**: **Michelle Lyster** nominated **Barry Wagg** for **President**. SECOND: Diane Loesch Fika ACCLAIMED



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Nomination(s) for **Past President**: No nominations from the floor. **Michelle Lyster** was acclaimed as **Past President**.

Nomination(s) for **President Elect**: **Michelle Lyster** nominated **Ralph MacLean** for **President Elect**. SECOND: Diane Loesch Fika ACCLAIMED

Nomination(s) for **Treasurer**: **Michelle Lyster** nominated **Donna Dosman** for **Treasurer**. SECOND: Diane Loesch Fika ACCLAIMED

Nomination(s) for Secretary: **Michelle Lyster** nominated **Sherry Ash** for **Secretary**. SECOND: Diane Loesch Fika Sherry Ash agreed to continue as **Interim Secretary** until a replacement is able to fill the position. ACCLAIMED

2016/2017 SPCC EXECUTIVE

President: Barry Wagg

President Elect: Ralph MacLean

Past President: Michelle Lyster

Treasurer: Donna Dosman

Secretary (Interim): Sherry Ash

5. New Business

The following motions regarding changes to the club bylaws were brought forward for consideration:

MOTION: Sherry Ash moved to rename Article V "Financial Review" and change the wording in Article V from "audit" to "financial review" where it occurs within the text. SECOND: Bonnie Schmidt

DISCUSSION: none

VOTE: Unanimous CARRIED

MOTION: Sherry Ash moved to change the Article V date of the fiscal year end of the SPCC from August 31 to May 30. SECOND: Vern Schmidt

DISCUSSION: Rod Yaremchuk questioned why the date would be May 30 and not the 31.

Sherry Ash amended the motion to indicate the fiscal year end change from August 31 to May 31. SECOND: Vern Schmidt

VOTE: Unanimous CARRIED

MOTION: Sherry Ash moved to change the wording within Article IV, © Officers to include: "The Past President shall have signing authority." SECOND: Bonnie Schmidt

DISCUSSION: Vern Schmidt questioned the purpose in making this change. Michelle explained that with so few members on our executive and two signatures required on each cheque, it facilitates having cheques signed more expediently.



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VOTE: Unanimous CARRIED

MOTION: Sherry Ash moved to change the wording within Article IV,(e) Officers to re-define the description of the Treasurer's role within the Society. **SECOND:** Diane Loesch Fika

DISCUSSION: Karla Satchwell pointed out the wording in Article V also indicates that the review can be performed by 2(two) members of the Society which was not indicated in the new description.

Sherry Ash amended the motion to include the phrase "...duly reviewed by an accounting firm or by 2(two) members of the Society as hereinafter...". SECOND: Diane Loesch Fika

VOTE: Unanimous CARRIED

Diane Loesch Fika questioned if the proposed rule changes were going to be discussed and voted upon at this meeting. Barry Wagg responded that the item was part of the board meeting agenda as it was not necessary to pass these at the AGM. However, going forward from the adoption of the rule and procedure changes for 2016, any amendments to that revised document will be done at the AGM.

6. Adjournment: MOVED TO ADJOURN @ 4:00 pm: Barry Wagg **SECOND:** Michelle Lyster
CARRIED

Proposed Amendments to Sherwood Park Curling Club Bylaws for January 17,2016

Article V – **Financial Review** (Motion i)

The books, accounts and records of the Treasurer and Secretary shall be **reviewed** (Motion ii) at least once each year by a duly qualified accountant or by two(2) members of the Society elected for that purpose at the Annual General Meeting. A complete and properly reviewed statement of the standing of the books for the previous year shall be submitted at the Annual General Meeting of the Society. The Fiscal year and of the Society in each year will be **May 31.** (Motion iii)

The books and records of the Society may be inspected by any member of the Society at the Annual Meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each officer of the Board shall at all times have access to such books and records.

Article IV – Officers

c) Past President -

The Past President shall ensure a smooth transition of the President and assist any of the Board Members as requested. **The Past President shall have signing authority.**



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(Motion iv)

e) Treasurer – The Treasurer shall oversee the receipt of all monies paid to the S.P.C.C. and ensure the deposit of same in whatever Bank the Board may order. He/she shall oversee the proper accounting of the funds of the S.P.C.C. and ensure such books are kept as may be directed by the Board. He/she shall present a full account of receipts and disbursements to the Board at regular board meetings and shall ensure the books are prepared for submission to the Annual Meeting a statement duly reviewed by an accounting firm or by 2(two) members of the Society as hereinafter set forth of the financial position of the S.P.C.C. and submit a copy of the same to the Secretary for the records of the S.P.C.C. The Treasurer shall have signing authority.

(Motion v)