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**SHERWOOD PARK CURLING CLUB**

**GLEN ALLAN RECREATION COMPLEX**

Board Meeting Minutes  
May 13, 2015  
7:00 pm Fika Residence

Agenda

- I. Call to Order
- II. Review/Acceptance of Agenda
- III. Review/Acceptance of Mar. meeting minutes
- IV. Financial Update
  - a. Budget 2015/16 approval (motion for acceptance as presented)
  - b. 2015/16 Fees
- V. Club Manager's Report (see attached copy)
- VI. Proposed play-off format
  - a. Discussion and decision for 2015/16 league play-off/championship format
- VII. Registration
  - a. Stratomere update (motion for approval of expenditure)
  - b. Volunteers to assist with registration day(s)
- VIII. New/Other Business
- IX. Next Meeting: Aug. 26, 2015 SPCC Lounge 7:00 pm

Meeting:

Attendance: Executive – Michelle Lyster, Barry Wagg, Donna Dosman, Sherry Ash  
Board Members - Ron Michaud, Lesley Stafiniak, Dianne Loesch Fika, Don Steinbach,  
Corwin Chomay, Rodney Yaremchuk, Blair Horn, Bonnie Schmidt, Lynn Penner, Cliff  
Bezaire, Greg Empson  
Club Manager – Heather Nedohin Bookkeeper – Melody Schaufele

- I. Call to Order: 7:12pm
- II. Acceptance of Agenda – ACCEPTED AS PRESENTED
- III. Acceptance of Mar. meeting minutes – ACCEPTED AS PRESENTED
- IV. Financial Update – (Financial reports are in the secretary's binder)
  - a. Budget 2015/16 - Reports of YTD totals, Pro Shop, Jr. Program carry forward, Special Events, Bonspiels were e-mailed to board members prior to the board meeting. Please speak with either Donna/Mel for clarification. Currently, there is a forecasted \$58K surplus in the budget. \$13K of the CIP Grant was used for rock re-conditioning. ACCEPTED AS PRESENTED

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- b. 2015/16 Fees/Budget – there is a slight increase in league fees. The most significant difference is the Mon. Mixed league which had to be adjusted to allow for consistency with the other leagues.

Discussion around the proposed fees included:

- Questioning whether Saturday night should be considered “prime time”
- Significantly lower Seniors’ fees
- How to more accurately predict numbers for registration
- Sharing process amongst the EACC regarding club/league fees, ice costs, etc.
- Presenting and communication the fee increases as a per player/per game ratio

**ACTION ITEMS:**

1. Melody – Change WAGE to SALARY in all reporting formats.
2. Heather – Determine whether the Saturday night fee is comparable to SOC, Ardrossan and Ellerslie. Further exploration into other leagues.
3. Heather and Donna – Determine a communication strategy around the presentation of the 2015/16 fee increase.

**MOTION:** Cliff Bezaire moved to accept the 2015/16 Budget with the amended number of games and fee structure (21 – 20) for Friday Night Mixed league. **SECOND:** Dianne Loesch Fika

**DISCUSSION:** None

**VOTE:** In Favor: 13 Opposed: 1 Abstain: None **MOTION CARRIED**

V. Club Manager’s Report (see attached)

Additional information:

- Garrison Curling Club hosting the EACC next year
- There have been 3 break-ins since the renos have begun.
- More corporate events generating more revenue is a focus for the future
- Hosting one fundraiser per year as a club is desirable – 2015/16 MS, 2016/17 Cancer
- Sponsorship on a larger, more visible scale proposed
- 5 year business plan to be completed by next year. The planning session is June 18 – 20, Thursday pm, Friday all day, Saturday am.
- Reciprocal agreement discussion with board and county to include a “custodial fee” to cover the costs of ice-making.

**ACTION ITEM:**

Heather – e-mail details to board members re: the schedule and plan for this session.

- VI. Proposed Play –off Format – Barry presented the format and explained the changes and maximized use of the ice. The women’s leagues will work on a three year rotation for number of teams in the President’s play-offs therefore, the approved format will need to remain in place for 3 years.

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**MOTION:** Greg Empson moved to accept the proposed play-off format the next three years.

**SECOND:** Ron Michaud

**DISCUSSION:** None

**VOTE:** In Favor: 13 Opposed: None Abstain: None **MOTION CARRIED**

VII. Registration

- a. Michelle summarized the presentation from Stratomere for the web-site production and on-line registration. Lesley further explained the package deal that was distributed to board members via e-mail. Any questions can be directed to Lesley for clarification. The question of credit card fees and how to most efficiently manage them was discussed at length.

**MOTION:** Sherry Ash moved that we approve the contract not to exceed \$10,000 for Stratomere to provide web services for the 2015-16 season.

**SECOND:** Corwin Chomay

**DISCUSSION:** None

**VOTE:** In Favor: 12 Opposed: None Abstain: 1 **MOTION CARRIED**

**MOTION:** Greg Empson moved that users pay the transaction fee for on-line payment. **SECOND:** Cliff Bezaire

**DISCUSSION:** None

**VOTE:** In Favor: 12 Opposed: None Abstain: 1 **MOTION CARRIED**

- b. Registration dates: Tues, Aug. 18 and Wed, Aug. 19 6:00 – 9:00 pm

**ACTION ITEM:** Available volunteers contact Heather personally.

- VIII. New/Other Business – Greg suggested that we have a phone system in inform people weekly of available practice ice. Possibilities for improved communication of this will be explored.

- IX. Next Meeting: August 26, 2015 SPCC Lounge: 7:00 pm

Meeting adjourned: 10:12 pm

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