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**SHERWOOD PARK CURLING CLUB**

**GLEN ALLAN RECREATION COMPLEX**

**Sherwood Park Curling Club Board Meeting  
 May 23, 2014 7:00 pm Nedohin residence  
 Agenda**

1. Call to order
2. Team SPCC icebreaker
3. Agenda review/approval
4. Review of minutes of previous meeting
5. Financial Report (motion for approval)
6. Club Manager's Report
7. Pro-Shop (tuck shop) - Start up (motion for funding)
8. Online Registration and Web Host (motion for action)
9. Canada Games Update/Volunteers
10. Bonspiel Date Changes
11. Business arising:
12. Next meeting: Sunday, Sept 14, 2014 4:00 Upstairs GARC lounge
13. Adjournment

Member	Position	In attendance	Regrets
Jason Rimmer	Past President		x
Michelle Lyster	President	x	
Donna Dosman	Treasurer	x	
Sherry Ash	Secretary	x	
Mike Phillips	President Elect		x
Heather Nedohin	SPCC Manager	x	

Board Attendance: Don Steinbach, Blair Horn, Corwin Chomay, Bonnie Schmidt, Lesley Stafiniak, Ralph McLean, Cliff Bezaire, Barry Wagg

Item	Discussion
1.	Meeting called to order @ 7:05 pm
2.	<u>Team SPCC Icebreaker:</u> Organized activity facilitated by Heather - teams formed and names designated. Proceeded to each answer 5 questions which gave Heather some insight into the board that she would be working with for the coming season. Questions:

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3.	<ol style="list-style-type: none"><li>1. Why do you curl?</li><li>2. Why curl at SPCC?</li><li>3. What is fun about curling for you?</li><li>4. Choose 1 area that you would improve upon for this season.</li><li>5. Which animal best represents you as a curler? (responses at end of minutes)</li></ol> <p><u>Agenda Review/Approval</u> Motion: Cliff Second: Ralph ACCEPTED</p>
4.	<p><u>Review of Minutes of Previous meeting</u> Barry questioned the outcome of the discussion regarding the point scoring system discussion. The information necessary for discussion in full wasn't available at the past meeting. Barry explained the problem to the group in attendance.</p> <ul style="list-style-type: none"><li>• The existing point system doesn't work between A and D divisions.</li><li>• Those in attendance at the April board meeting didn't understand the problem and couldn't devise a solution.</li><li>• The past rules committee must have had a motion to change the system to the current one in use.</li><li>• The issue in part is that points don't restart after the division movement has occurred. Heather felt that re-starting the points would be the logical solution to the problem.</li></ul> <p>The rules committee is to bring an explanation of what the point system should look like this year. Motion: Ralph Second: Cliff ACCEPTED</p>
5.	<p><u>Financial Report</u> The March and April financials will be approved at this meeting as hard copies of the March statement weren't available last meeting. March had a projected deficit of \$50. Due to unexpected expenses the financial forecast to May 31, 2014 now shows a large deficit. The salary for the overlapping hours for our new club manager and the replacement computer were the expenditures approved at the March meeting. The board was asked to approve the deficit which will come out of the reserve. Grants have been applied for to cover part of the cost of rock re-conditioning and equipment purchases.</p> <p><b>MOTION: Ralph MacLean moved that we accept the March Financial Report as presented. SECOND: Cliff Bezaire</b> <b>No Discussion CARRIED</b> <b>MOTION: Barry Wagg moved that we accept the April financial report as presented. SECOND: Cliff Bezaire</b></p>

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6.	<p style="text-align: center;"><b>No Discussion</b>                      <b>CARRIED</b></p> <p><u>Club Manager’s Report (copy in secretary’s binder)</u>  <u>Manager change-over:</u>          1. Started May1, 2014  <u>Post Season Facilities Inspection:</u>          1. Met with Brent on Thursday, May 8 and there were some areas where the shut-down was incomplete.          2. Dan had Rob and Grant come in to finish off final requirements.          3. The kitchen and foods area was not cleaned and cleared to the proper standard. Heather is dealing with Michael in this matter but communication requires work.          4. Going forward, Heather will institute performance for paid staff members and staff meetings.</p> <p><u>Grants:</u>          1. Provincial Grant – Community Improvement Program was discussed by Heather and Mel with Alf Cunningham (County of Strathcona) and SPCC is waiting for a letter of support from C of S to submit grant application. The grant covers stone sharpening, a new pebble head and measuring stick.          2. NACCS Grant – we were approved for \$3000 - \$2500 in equipment and \$500 advertising. The equipment was ordered from Martin Rocks and Racquets and the invoice sent to NACCS. The equipment is for the Junior and Learn to Curl programs and the old equipment will be passed on to other programs.</p> <p><u>Rock Reconditioning:</u>          The rocks have been sent to Canada Curling Stone – will be returned in late July – the company has altered their invoice dates to support the grant dates. Cost due upon return of stones.</p> <p><u>Beam/roof report:</u>          The results from the report indicate that everything is fine structurally.</p> <p><u>Banners:</u>          A banner has been ordered to commemorate the City Championship team out of SPCC. As well, an additional banner for the 2010 City Champs was ordered. Heather supports beautification of the club.</p> <p><u>Chamber Golf Tournament:</u>          Cliff Bezaire has volunteered to “man” our sponsor hole for baileys and coffee. He has recruited volunteers to assist. Heather suggested</p>
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<p>7.</p>	<p>alternatives to coffee and baileys such as blueberry tea. Heather and Mel will be golfing as our representatives. Bonnie Schmidt will also be golfing with this group as a paying participant.</p> <p><u>September Planning:</u>        Heather sees the early opening as an opportunity for making some cash. She is willing to chair the September committee and help organize the Swing and Sweep. She will plan a meeting in June with the committee to have everything in place for September.</p> <p><u>Chamber of Commerce Breakfast:</u>        David Nedohin was the keynote speaker at the Student Skills Development Breakfast on May 15, 2014. In doing so, he managed to provide our club with great exposure and made some great connections with the mayor, chamber of commerce and Christensen developments. (the upstairs lounge carpet was a topic of discussion)</p> <p><u>Canada Day Parade:</u>        Heather is exploring the possibility of putting a float with community elite curlers, Carter and Nolan and their medals, using it as a means of exposure for the club. There would be an additional cost incurred in doing this.</p> <p><u>Canada 55+ Games:</u>        Heather and Michelle have met with the coordinators to ensure that things are on track. There will be another meeting in mid June with all those involved to determine the number and nature of the volunteer commitment that the club is able to offer. Access to the rink is going to be a major problem due to construction.</p> <p>Heather explained that she has been on a steep learning curve but is confident that she will have a handle on things by September. Policy and procedures with employees will be discussed. She would like some direction as to how to move forward with this so input is welcome. Her current goals are: getting to know the membership and receiving input from everyone involved with regards to the operation of the club.</p> <p><u>Pro Shop (tuck shop) – Start up (motion for funding)</u></p> <ul style="list-style-type: none"> <li>• Heather has re-named the “tuck shop” the Pro Shop. She has many personal connections to suppliers that will enable SPCC to carry or supply a large variety of curling apparel and equipment. The intention is for the pro-shop to become a revenue stream for the club and in doing so demonstrate the ability to be self-</li> </ul>
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<p>8.</p>	<p>supporting.</p> <ul style="list-style-type: none"> <li>• Due to a new design for the pro-shop just being presented to the club as of 3:00 pm the date of this meeting, changes in the county proposal and uncertainty with the progress of construction, any discussion or motion towards funding for the start up will be tabled until the September meeting.</li> <li>• It has been indicated by the county that \$5000 (from the C of S) is allegedly available for our use once the space is completed.</li> <li>• Michelle explained that community groups can submit grants for work being done in our facility. The CFEP grant would cover the costs of hard furniture for the club and anything else determined necessary ie: CARPETING. June 15 deadline for this grant application. Can only be once/year.</li> <li>• Barry wants to make sure that the construction can be completed before we spend the money on finishing the project. Ensure that outlets are in correct places, etc. He volunteered his company as a supplier for the security gate.</li> <li>• Blair suggested that we need to have concrete estimates for the fixtures that we require before we can request money.</li> <li>• Board members felt that waiting until the space is prepped and visual before making any requests for money is the route to follow.</li> <li>• Board members are encouraged to put feelers out to the membership for anyone who would be interested in supplying either funding, materials or professional labor for the pro shop.</li> <li>• Don volunteered to help out with the project of furnishing/finishing the space once it is constructed.</li> </ul> <p><u>Online Registration and Web Host (motion for action)</u>      Heather questioned the board’s satisfaction with the current web site. Responses were not favorable. She would like to try a new system but put in place gradually throughout the coming season.      Michelle suggested that we pilot a new host for a bonspiel registration or a smaller scale event.      Barry felt that a gradual introduction would allow for a proper proposal for money, timelines and cost.  <b>MOTION:</b> Don Steinbach moved that we research options for a new website host and bring a plan to the September board meeting where the decision will be made to choose the host with a pilot of the online registration system to occur after Jan. 1/2015.  <b>SECOND:</b> Barry Wagg  <b>No Discussion</b> <b>CARRIED</b></p>
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9.	<p><u>Canada 55+ Games update:</u>          The SPCC will be offering as much volunteer help as required. We will be searching out volunteers within the membership via media sources. The Games are scheduled from Aug. 27 – 29.</p>
10.	<p><u>Bonspiel dates – Changes</u></p> <ul style="list-style-type: none"> <li>• The club is hosting the Junior Northern Bonspiel, Dec. 4-8, 2014. To accommodate this Lynn Penner suggested that the Junior bonspiel be moved to the middle of November from it's current date in February. The Ladies' and Junior spiels could switch dates without issue this year.</li> <li>• The Men's bonspiel will be held in March as long as it aligns with the Dominions and Club Championship.</li> <li>• Barry suggested that the men's March dates be researched and verified so that the season will begin with the dates set.</li> <li>• Corwin suggested that we need to have all of the event/bonspiel dates set prior to September.</li> </ul>
11.	<p><u>Business arising:</u>          It was decided that an August board meeting is needed to confirm details regarding the up-coming season.  <a href="#">The August meeting will include the Standard Operating Procedure for Bonspiel and Special Events.</a></p>
12.	<p><u>Other Business:</u>          Ralph confirmed that the historical plaques will go on the walls in the upstairs lounge.          The costs thus far are: \$500/sheet for the acrylic, \$7/piece for hardware = approx. \$200 and the engraving cost.          Michelle indicated that the CFEP grant application will include this cost.          Ralph will provide a written quote to Michelle before June 4 for these materials.</p>
13.	<p><u>Next Meetings:</u>          June (TBD) Executive Meeting          July (TBD) Executive Meeting          August (TBD) Executive Meeting          August 22, 2014 (to be confirmed) GARC Board Meeting          September 14, 2014 4:00pm Upstairs GARC Board Meeting</p> <p>Meeting adjourned @ 10:25 pm</p> <p>Blue indicates an <b>ACTION</b> item.</p>

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Appendix	Notes for Heather: Board Member “Animals” Don – Horse Bonnie – Owl Lesley – Deer in the Headlights Michelle – Fish out of Water Blair – Bruin the Bear Barry – Hyena Corwin – Ox Cliff – Balu the Bear Ralph – social Butterfly Sherry – Racehorse in Training

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